

Portland Housing Bureau

Regional Lead Grant for Rental Properties Program Landlord Application

Applicant I. OWNER/APPLICANT INFORMATION Co-Applicant									
Applicant Name (include Jr. or Sr. if applicable)					Applicant Name (include Jr. or Sr. if applicable)				
Mailing Address (street/city/state/zip):					Mailing Address (street/city/state/zip):				
Home Phone:		Cell Phone:			Home Phone:		Cell Phone:		
Fax:		E-mail:			Fax:		E-mail:		
Social Security	#	Birth date:		;	Social Security	#	Birth date:		
II. REQUIRED ATTACHMENTS									
Copy of le	Copy of lease agreement with current tenant and copy of recent rent payment receipt or check copy								
Copy of c	urrent property mana	gement agreement							
U Verificati	Verification of tenant income, see attached guidelines for required documents								
Copy of t	he declaration page c	of the hazard/liability	insurance p	olicy on p	property				
Copy of									
Tenant C	Tenant Questionnaire								
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III. INFORMATION FOR GOVERNMENT MONITORING PURPOSES The following information is requested by the Federal Government for certain types of loans related to a dwelling in order to monitor the lender's compliance with equal credit opportunity, fair housing and home mortgage disclosure laws. You are not required to furnish this information, but are encouraged to do so. The law provides that a lender may discriminate neither on the basis of this information, nor on whether you choose to furnish it. If you furnish the information, please provide both ethnicity and race. For race, you may check more than one designation. If you do not furnish the information, please check the box below. (Lender must review the above information on the basis of visual observation or surname. If you do not which to furnish the information, please check the box below. (Lender must review the above material to assure that the disclosures satisfy all requirements to which the lender is subject under applicable state law for the particular type of loan applied for.)									
BORROWER I do not wish to furnish this information					CO-BORROWER I I do not wish to furnish this information				
Ethnicity:	Hispanic or Latino	Not Hispani	c or Latino		Ethnicity:	Hispanic or Lati	no 🗌 l	Not Hispanic	or Latino
Race:	American Indian or Alaska native	🗌 Asian	Black or African America		Race:	American Indiar Alaska native	n or 🔲 /	Asian	Black or African American
	Native Hawaiian or Other Pacific Island	U White der				Native Hawaiiar Other Pacific Is		White	
Sex:	Female	☐ Male			Sex:	Female		Male	
US Citizen	☐ Yes ☐ No R	tesident Alien 🗌 Yes 🛛] No		US Citizen	🗌 Yes 🗌 No	Resident Alie	n 🗌 Yes 🗌	No
IV. PROPERTY INFORMATION									
Property Nam	e:			Year Bu	ilt:	Total Num	ber of Units:		

Property Name:	Year Built: Total Number of Units:
Property Address (street/city/state/zip):	Are you planning any building renovations? Yes No If "yes", please describe work plans (if available, please also provide PHB the scope of work).
How are the units heated? If there is ductwork, have you had the duct work cleaned?	Have you recently completed any building renovations? Yes No If "yes" where? Was building debris stored in the yard? Yes No If "yes" where?

Applicant is put on notice that information on the property's lead hazards, or lack thereof, will be posted on the Portland Maps website (<u>www.portlandmaps.com</u>).

Applicant acknowledges that they have no intention to permanently displace the tenant or raise rents above HUD affordability guidelines as a result of the improvements to the property for work funded through this conditional grant. Tenants have rights as a result of Lead Grant and HUD Relocation Policies.

Certification; I/we certify that the information provided in this application is true and correct as of the date set forth opposite my/our signature(s) on this application and acknowledge my/our understanding that my intentional or negligent misrepresentation(s) of the information contained in this application may result in civil liability and/or criminal penalties including, but not limited to, fine or imprisonment or both under the provisions of title 18, United States Code, Section 1001, et seq. and liability for monetary damages to the PHB, it's agents, successors and assigns, insurers and any other person who may suffer any loss due to the reliance upon any misrepresentation which I/we have made on this application. I further certify that the property I've made application for qualified as an eligible property as outlined on the second page of this application.

Owner/Applicant	Date	Co-Owner/Co-Applicant	Date					
Date Application Mailed:	For Interr	nal Use Only	Grant No.:					
Date Application Received:	O/P:	RA:	Appt Date/Time:					
Eligibility Review: Applicant 🗌 is 🗋 is not eligible for the lead grant program.								
Owner/Tenant household income: \$	Household Size:	MFI: \$	_ Applicant % of MFI:%					
Eligibility determined by:	Date:							

PHB Portland Housing Bureau 421 SW 6th, Suite 500 Portland, OR 97204 Phone 503.823.2375– Fax 503.865.3480

Property/Tenant Information

Eligible properties are:

- constructed prior to 1978; and
- > property is occupied by a family with one or more children under the age of 6; and
- half of the units are occupied by tenant(s) with income under 50% MFI
- > remaining units are occupied by tenant(s) with an income under 80% MFI
- > rents under 50% of HUD affordable rates

Unit	#	#	#	#	#
Tenant Name					
Tenant's Phone Number					
Address/ unit #					
Year Built					
Year Purchased					
Years Rented					
No. of Bedrooms					
Lease Expires					
Age of Adults					
Number of Children					
Age of Children					
Ethnic-Race					
Annual Household Income (all sources)					
Monthly Rent					

(Reproduce this page as needed to cover all units in the property)

03/24/11