

FINANCIAL IMPACT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Jeramy Patton		2. Telephone No. 503-823-6961	3. Bureau/Office/Dept. OMF – Financial Services
4a. To be filed (date) March 10, 2011	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: March 7, 2011

1) Legislation Title:

*Authorize a contract with Aldrich Kilbride & Tatone for a focused review of the Office of Management and Finance's FY 2011-12 Requested Budget for a total not-to-exceed amount of \$150,000 (Ordinance)

2) Purpose of the Proposed Legislation:

This project includes a review of the Office of Management and Finance's (OMF) FY 2011-12 Requested Budget as well as a longer-term review of OMF's structure and operations. The desired outcome is for a series of recommendations that will improve OMF service delivery, increase operational efficiency, and result in cost savings.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

No

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

The contract will not exceed \$150,000. Phase 1, which is expected to be complete in FY 2010-11, is projected to cost \$65,000. Phase 2, which is expected to be complete in FY 2011-12, is projected to cost \$85,000. Funds will be requested in the FY 2010-11 Spring Budget Monitoring Process.

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)

No

6) Will positions be created or eliminated in future years as a result of this legislation?

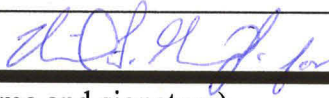
No

Complete the following section if you are accepting and appropriating a grant via ordinance. This section should only be completed if you are adjusting total appropriations, which currently only applies to grant ordinances.

7) Change in Appropriations *(If the accompanying ordinance amends the budget, please reflect the dollar amount to be appropriated by this legislation. If the appropriation includes an interagency agreement with another bureau, please include the partner bureau budget adjustments in the table as well. Include the appropriate cost elements that are to be loaded by the Grants Office and/or Financial Planning. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

Andrew Scott, Financial Planning Manager



APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Kenneth L. Rust, Chief Administrative Officer
Richard F. Goward, Jr., Chief Financial Officer

Andrew Scott, Manager
Financial Planning Division
Financial Services

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FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison _____

DATE: March 10, 2011

TO: Mayor Sam Adams

FROM: Andrew Scott, Financial Planning Manager

AS for

184465

RE: *Authorize a contract with Aldrich Kilbride & Tatone for a focused review of the Office of Management and Finance's FY 2011-12 Requested Budget for a total not-to-exceed amount of \$150,000 (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** March 10, 2011
2. **REQUESTED COUNCIL AGENDA DATE:** March 16, 2011
3. **CONTACT NAME & NUMBER:** Jeramy Patton, 823-6961
4. **PLACE ON:** ☒ **X** **CONSENT** ☐ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **X** **Y** ☐ **N** ☐ **N/A**
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ **Yes** ☒ **X** **No** ☐ **N/A**

7. BACKGROUND/ANALYSIS

This project includes a review of the Office of Management and Finance's (OMF) FY 2011-12 Requested Budget as well as a longer-term review of OMF's structure and operations. The desired outcome is for a series of recommendations that will improve OMF service delivery, increase operational efficiency, and result in cost savings.

Legal Issues:

None

Controversial Issues:

None known

Citizen Participation:

None

Link to Current City Policies:

None

Other Governmental Participation:

None

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

8. FINANCIAL IMPACT

The contract will not exceed \$150,000. Phase 1, which is expected to be complete in FY 2010-11, is projected to cost \$65,000. Phase 2, which is expected to be complete in FY 2011-12, is projected to cost \$85,000. Funds will be requested in the FY 2010-11 Spring Budget Monitoring Process.

9. RECOMMENDATION/ACTION REQUESTED

The Office of Management and Finance requests that Mayor Adams introduce the ordinance and place it on the Council Calendar for March 16, 2011.