

FINANCIAL IMPACT STATEMENT

For Council Action Items

184438

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Yvonne L. Deckard (NWE)	2. Telephone No. 503-823-3516	3. Bureau/Office/Dept. Bureau of Human Resources						
4a. To be filed (date) Feb 24, 2011	4b. Calendar (Check One) <table style="width: 100%; text-align: center;"> <tr> <td>Regular</td> <td>Consent</td> <td>4/5ths</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Regular	Consent	4/5ths	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5. Date Submitted to FPD Budget Analyst: February 15, 2011
Regular	Consent	4/5ths						
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>						

1) Legislation Title:

* Create a new represented classification of Bus Driver and establish an interim compensation rate for this classification. (Ordinance)

2) Purpose of the Proposed Legislation:

The Portland Water Bureau submitted a request to the Bureau of Human Resources to classify work which is primarily responsible for operating and maintaining the passenger bus for Water Bureau tours in the city and the Bull Run Watershed. After a classification review, the Bureau of Human Resources has determined that these duties require a new classification of Bus Driver in the Automotive Equipment Operator series.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

No

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

There is no direct cost to create the classification. The bureau is likely to request reclassification of one Automotive Equipment Operator II position with a maximum rate of \$51,584. The salary range we are recommending for the Bus Driver also has a maximum rate of \$51,584, so there is no increased cost.

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)

It is likely that one Automotive Equipment Operator II position will be reclassified to a Bus Driver.

6) Will positions be created or eliminated in future years as a result of this legislation?

No

Complete the following section only if an amendment to the budget is proposed.

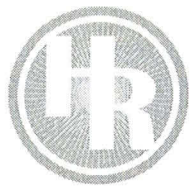
7) **Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Amount

Yvonne L. Deckard



APPROPRIATION UNIT HEAD (Typed name and signature)



City of Portland
Bureau of
Human Resources
Knowledgeable | Helpful | Responsive

Yvonne L. Deckard, Director
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Office of Management and Finance

Kenneth L. Rust, Chief Administrative Officer

DATE: February 16, 2011

TO: Mayor Sam Adams

FROM: Yvonne L. Deckard, Human Resources Director

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison _____

RE: ORDINANCE TITLE * Create a new represented classification of Bus Driver and establish an interim compensation rate for this classification. (Ordinance)

1. **INTENDED FILING DATE:** Thursday, February 24, 2011
2. **REQUESTED COUNCIL AGENDA DATE:** March 2, 2011
3. **CONTACT NAME & NUMBER:** Nicolle Wynia-Eide, 503-823-3516
4. **PLACE ON:** X **CONSENT** _____ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** X **Y** _____ **N** _____ **N/A**
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** _____ **Yes** _____ **No** X **N/A**

7. BACKGROUND/ANALYSIS

The Portland Water Bureau submitted a request to the Bureau of Human Resources to classify work which is primarily responsible for operating and maintaining the passenger bus for Water Bureau tours in the city and the Bull Run Watershed. After a classification review, the Bureau of Human Resources has determined that these duties require a new classification of Bus Driver in the Automotive Equipment Operator series.

8. FINANCIAL IMPACT

There is no direct cost to create the classification. The bureau is likely to request reclassification of one Automotive Equipment Operator II position with a maximum rate of \$51,584. The salary range we are recommending for the Bus Driver also has a maximum rate of \$51,584, so there is no increased cost.

9. RECOMMENDATION/ACTION REQUESTED

I recommend that the Mayor and City Council approve this ordinance.

Sam Adams, Mayor

We are an equal opportunity employer

Please notify the City of Portland of the need for ADA accommodations no less than five (5) days prior to any City-sponsored event by contacting the Bureau of Human Resources at 503-823-3572 or the City's TTY at 503-823-6868.

