

FINANCIAL IMPACT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Christine Moody		2. Telephone No. 503-823-1095	3. Bureau/Office/Dept. Internal Business Services, Procurement Services
4a. To be filed (date) 1/27/2011	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: January 18, 2011

1) Legislation Title: *Authorize Class Special Procurements to permit the City to enter into classes of contracts for goods and services (Ordinance; amend Code Section 5.33.220)

2) Purpose of the Proposed Legislation: To amend City Code Chapters 5.33.220 to add new classes of contracts within City Code which establishes new class special procurements which permit the City to use alternative contracting methods to acquire goods and services.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

No revenue will be generated by this legislation.

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? No costs are expected to result from this legislation.

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? No additional City staffing is required for this request.

6) Will positions be created or eliminated in future years as a result of this legislation? This action will not impact future City staffing levels.

Complete the following section only if an amendment to the budget is proposed.

7) Change in Appropriations (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Amount

APPROPRIATION UNIT HEAD: Jeffrey B. Baer, Director, Bureau of Internal Business Services



CITY OF PORTLAND 184404

OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Kenneth L. Rust, Chief Administrative Officer
Jeffrey B. Baer, Director, Bureau of Internal Business Services

Christine Moody
Chief Procurement Officer
Procurement Services
1120 S.W. Fifth Avenue, Rm. 750
Portland, Oregon 97204-1912
(503) 823-5047
FAX (503) 823-6865
TTY (503) 823-6868

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison _____

DATE: January 19, 2011

TO: Mayor Sam Adams

FROM: Christine Moody

RE: *Authorize Class Special Procurements to permit the City to enter into classes of contracts for goods and services (Ordinance; amend Code section 5.33.220)

1. INTENDED THURSDAY FILING DATE: January 27, 2011
2. REQUESTED COUNCIL AGENDA DATE: February 2, 2011
3. CONTACT NAME & NUMBER: Christine Moody ~ 823-1095
4. PLACE ON: ☐ CONSENT ☒ REGULAR
5. BUDGET IMPACT STATEMENT ATTACHED: ☒ Yes ☐ No ☐ N/A
6. THREE (3) ORIGINALS OF CONTRACT "APPROVED AS TO FORM" BY CITY ATTORNEY ATTACHED: ☐ Yes ☐ No ☒ N/A

7. BACKGROUND/ANALYSIS:

In 2003, the Oregon Legislature passed HB 2341, which replaced most of the States purchasing statutes found in ORS 279 and adopted new chapters 279A, 279B and 279C, all of which became effective in March 2005. On March 9, 2005 the City Council passed Ordinance No. 179110 that revised the City's procurement code to conform to these new state laws. ORS 279B permits the City to enter into classes of contracts for goods and services, called Special Procurements, through methods other than competitive sealed bidding and competitive sealed proposals provided that the City makes required factual findings. New classes of contracts within Portland City Code (PCC) section 5.33.220 established new Class Special Procurements which permit the City to use alternative contracting methods to acquire goods and services.

The following is a listing of the proposed Class Special Procurements to be added to PCC 5.33.220:

- a. Price-Regulated Goods and Services, Utilities and Utility Related Services
- b. Goods, Services or Equipment Required by a Federal Grant Agreement
- c. Membership Dues
- d. US Postal Service
- e. Services Related to Legal Advice
- f. Seminar, Training Registration and Conference Fees
- g. Event Sponsorship Agreement
- h. Stormwater Improvements

Legal issues - none known

Controversial issues - none known

Citizen participation - none

Link to current city policies - none

Other governmental participation - none

8. FINANCIAL IMPACT:

There will be no financial impact resulting from the enactment of these PCC changes.

9. RECOMMENDATION/ACTION REQUIRED:

Authorize Class Special Procurements to permit the City to enter into classes of contracts for goods and services.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.