

**FINANCIAL IMPACT STATEMENT**

**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Ryan Deibert		2. Telephone No. 3-2368	3. Bureau/Office/Dept. PHB 157/11
4a. To be filed (date) 12/22/2010	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: 12/22/2010

**1) Legislation Title:**

\* Amend subrecipient contract with Housing Authority of Portland to add \$22,600 to administer additional short-term rent assistance for homelessness prevention and rapid rehousing. (Ordinance; amend Contract No. 32000138)

**2) Legislation:**

Beginning in FY 2009-10, PHB developed Contact No. 32000138 with the Housing Authority of Portland (HAP) to administer the Short-Term Rent Assistance (STRA) program, which was subsequently amended through Council authorization to include additional federal funding and to extend the effective date and duration of the contract to June 30, 2011. The program provides homelessness prevention and rapid rehousing activities, primarily rent and housing placement assistance.

This proposed amendment (Amendment 2) adds to the contract \$22,600 in additional Federal Homelessness Prevention and Rapid Rehousing Program (HPRP) administrative funds from the American Recovery and Reinvestment Act (ARRA) previously allocated to PHB's FY 2009-10 budget for this program.

**3) Revenue:**

**Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.**

No, the proposed legislation will not generate or reduce current or future revenue coming to the City.

**4) Expense:**

**What are the costs to the City as a result of this legislation? What is the source of funding for the expense?**

The full amount (\$22,600) is funded through federal HPRP/ARRA dollars requiring no local match. These funds were previously allocated to PHB's FY 2009-10 budget.

**Staffing Requirements:**

**5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)**

No.

**6) Will positions be created or eliminated in future years as a result of this legislation? No.**

**Complete the following section if you are accepting and appropriating a grant via ordinance. This section should only be completed if you are adjusting total appropriations, which currently only applies to grant ordinances.**

**7) Change in Appropriations** (If the accompanying ordinance amends the budget, please reflect the dollar amount to be appropriated by this legislation. If the appropriation includes an interagency agreement with another bureau, please include the partner bureau budget adjustments in the table as well. Include the appropriate cost elements that are to be loaded by the Grants Office and/or Financial Planning. Use additional space if needed.)

184336

There is no appropriation change.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

  
 Margaret Van Vliet, Director

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF  
**PORTLAND, OREGON**

PORTLAND HOUSING BUREAU

Commissioner Nick Fish  
Margaret Van Vliet, Director  
421 SW 6<sup>th</sup> Avenue, Suite 500  
Portland OR 97204  
(503) 823-2375  
Fax (503) 823-2387  
www.portlandonline.com/PHB

**COVER SHEET for**  
**ORDINANCE, RESOLUTION, REPORT TO COUNCIL**

184336

Today's Date: December 22, 2010

Expected Date to Council: January 5, 2011

Title of Ordinance/Report: \* Amend subrecipient contract with Housing Authority of Portland to add \$22,600 to administer additional short-term rent assistance for homelessness prevention and rapid rehousing. (Ordinance; amend Contract No. 32000138)

Contract Manager's Name & Number: Ryan Deibert, 823-2368

Preparer's Name & Number: Same as above

Manager's Name: Sally Erickson

Manager Approval: Sally Erickson

If this is an Agreement/ a Contract, has it been "Approved as to Form" by the City Attorney? Yes

Your Manager accepts this and signed here: Sally Erickson

Will this be on **Regular** or **Consent** agenda? Consent

Budget Impact Statement Attached? Yes

*Please complete the following information*

- A. Provide information about the item (What is it about? Why is it important? Is there anything controversial? If so, why is it controversial and how is the controversy addressed? Any pertinent background information?)

Beginning in FY 2009-10, PHB developed Contract No. 32000138 with the Housing Authority of Portland (HAP) to administer the Short-Term Rent Assistance (STRA) program. The program provides homelessness prevention and rapid rehousing activities, primarily rent and housing placement assistance. In FY 2009-2010, the City accepted a grant from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$4,172,282 for the Homelessness Prevention and Rapid Re-Housing Program (HPRP) under the American Recovery and Reinvestment Act of 2009 (ARRA). The City obligated the majority of HPRP funds to the STRA program and extended the effective date and duration of the contract to June 30, 2011, through Amendment 1 to the subrecipient contract. The City added additional FY 2010-11 funding through Amendment 2.

The current proposed amendment (Amendment 3) adds FY 2009-10 allocations of federal HPRP/ARRA dollars that were previously retained and unspent by PHB. These admin dollars will

cover the additional administrative expenses that HAP incurred as a result of increased regulatory complexity and the doubling of the STRA program capacity associated with HPRP/ARRA funds.

Nothing should be controversial. This is a straightforward assignment of administrative funds from Federal grant sources to cover actual administrative costs at HAP. PHB had initially retained these funds anticipating increased administrative expenses at PHB, but PHB did not incur as much administrative expense as anticipated. Conversely, HAP's administrative costs associated with HPRP/ARRA were higher than initially anticipated. Movement of these funds will allow for timely and appropriate spend-out.

- B. Provide three points of information that our Commissioner can use to introduce this item
- This proposed amendment (Amendment 3) adds to the contract additional Federal HPRP/ARRA administrative funds (\$22,600) previously allocated to PHB's FY 2009-10 budget.
  - These funds will cover actual administrative costs incurred by HAP to administer the short-term expansion in complexity and scope of the STRA program as a result of inclusion of HPRP/ARRA funds in STRA.
  - By Federal regulation, these funds can only be used for administrative expenses. They do not detract from, nor could they add to direct client service activities.
- C. Will you, as the preparer of this item, be at Council when this is heard? *Can be, if Commissioner would like.*
- If not, who will be there in your place? *N/A*
- D. If the item is on the regular agenda, describe who will make the presentation or testimony and how much time will be needed for presentation and for Council discussion and vote. *N/A*
- E. Will members of the community be part of the presentation or be invited? *No*