

## FINANCIAL IMPACT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Yvonne L. Deckard (KS)		2. Telephone No. 503-823-3521	3. Bureau/Office/Dept. Bureau of Human Resources
4a. To be filed (date) December 9, 2010	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: November 30, 2010

**1) Legislation Title:**

\* Create a new Nonrepresented classification of Water Bureau Emergency Management Manager and establish a compensation rate for this classification. (Ordinance)

**2) Purpose of the Proposed Legislation:**

The Portland Water Bureau has requested reclassification of their Emergency Management Program Manager position to reflect the unique requirements of Water Bureau emergency management, including geographic challenges in size, distance and terrain; frequency and type of emergency events, and public health concerns. After a classification review, the Bureau of Human Resources determined a new classification of Water Bureau Emergency Management Manager should be developed to properly classify this work.

**3) Revenue:**

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source. No

**4) Expense:**

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

There is no direct cost to create the classification. The bureau has requested reclassification of a vacant Emergency Management Program Manager position, which has a maximum annual salary of \$83,637. We are proposing a grade level 9 for the Water Bureau Emergency Management Manager classification, which will be an annual salary maximum of \$88,046, an increase of \$4,409.

**Staffing Requirements:**

**5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)

One vacant position will be reclassified to the new Water Bureau Emergency Management Manager classification.

**6) Will positions be created or eliminated in future years as a result of this legislation?** No.

Complete the following section only if an amendment to the budget is proposed.

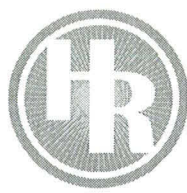
**7) Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Amount

Yvonne L. Deckard



APPROPRIATION UNIT HEAD (Typed name and signature)



City of Portland  
Bureau of  
**Human Resources**  
Knowledgeable | Helpful | Responsive

184308

Yvonne L. Deckard, Director  
1120 SW 5th Ave., Rm. 404  
Portland, Oregon 97204-1912  
(503) 823-3572  
Fax (503) 823-4156

Office of Management and Finance

Kenneth L. Rust, Chief Administrative Officer

**DATE:** November 30, 2010

**TO:** Mayor Sam Adams

**FROM:** Yvonne L. Deckard, Human Resources Director

**FOR MAYOR'S OFFICE USE ONLY**

Reviewed by Bureau Liaison \_\_\_\_\_

**RE: ORDINANCE TITLE** \* Create a new Nonrepresented classification of Water Bureau Emergency Management Manager and establish a compensation rate for this classification. (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** December 9, 2010  
2. **REQUESTED COUNCIL AGENDA DATE:** December 15, 2010  
3. **CONTACT NAME & NUMBER:** Kate Schmidt, 503-823-3521  
4. **PLACE ON:** X **CONSENT** \_\_\_\_\_ **REGULAR**  
5. **BUDGET IMPACT STATEMENT ATTACHED:** X **Y** \_\_\_\_\_ **N** \_\_\_\_\_ **N/A**  
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No** X **N/A**

**7. BACKGROUND/ANALYSIS**

The Portland Water Bureau has requested reclassification of their Emergency Management Program Manager position to reflect the unique requirements of Water Bureau emergency management, including geographic challenges in size, distance and terrain; frequency and type of emergency events, and public health concerns. After a classification review, the Bureau of Human Resources determined a new classification of Water Bureau Emergency Management Manager should be developed to properly classify this work.

**8. FINANCIAL IMPACT**

There is no direct cost to create the classification. The bureau has requested reclassification of a vacant Emergency Management Program Manager position, which has a maximum annual salary of \$83,637. We are proposing a grade level 9 for the Water Bureau Emergency Management Manager classification, which will be an annual salary maximum of \$88,046, an increase of \$4,409.

**9. RECOMMENDATION/ACTION REQUESTED**

I recommend that the Mayor and City Council approve this ordinance.

**Sam Adams, Mayor**

We are an equal opportunity employer

Please notify the City of Portland of the need for ADA accommodations no less than five (5) days prior to any City-sponsored event by contacting the Bureau of Human Resources at 503-823-3572 or the City's TTY at 503-823-6868.

