

Subrecipient Contract No. 32000389**Amendment No. 1**

The above referenced Subrecipient Contract between the City of Portland, acting by and through its Portland Housing Bureau, and 211info is hereby amended as follows:

I. Scope of Services / Uses of Funds:

Section I.H and Section I.I, Scope of Services is amended to read:

- H. Street Count work to begin November 1, 2010
1. Work with City, key stakeholders, and Outreach and Engagement Workgroup to coordinate planning and preparations for the January 2011 bi-annual Homeless Street Count. This includes development of a methodology, survey forms, site lists, and logistical plans
 2. Work with potential Street Count partners and sites to coordinate their involvement in the count.
 3. Work with City and Multnomah County to coordinate the Street Count and One Night Shelter Count (ONSC).
 4. Recruit, train, and coordinate volunteers to assist with the Street Count.
 5. Develop all materials for sites and partners, including coordinating and conducting trainings.
 6. Analyze all data in coordination with City HMIS staff.
 7. Research and write the final Street Count report, incorporating feedback from City, O&E Workgroup members, and other key stakeholders. This may include coordinating with Multnomah County to write a joint report that incorporates the ONSC data.
 8. Present the Street Count findings to key stakeholders as requested.
 9. Evaluate Street Count methodology and develop recommendations for future counts.
- I. Any changes to this scope of services shall be requested in writing by the Subrecipient and approved in writing by the Project Manager.

II. Compensation:

Item 4, Compensation on page 1 is deleted in its entirety and replaced to read:

4. Compensation

The amount of compensation shall not exceed \$223,800 in the City's FY 2010-11 Budget (\$170,800 in CDBG Fund, \$53,000 in General Fund). The compensation requirements are contained in Section II.

Section II, B, Compensation and Method of Payment is deleted in its entirety and replaced to read:

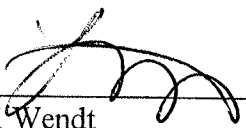
- B. It is agreed that total compensation under this Contract shall not exceed TWO HUNDRED TWENTY THREE THOUSAND EIGHT HUNDRED DOLLARS (\$223,800).

III. Exhibit:

Exhibit B remains unchanged; Exhibit A and C of the original contract are deleted in its entirety and replaced with Exhibit A and C attached to this Amendment.

- 389
IV. All other terms and conditions of Contract No. 32000433 between the City of Portland and 211info shall remain the same.

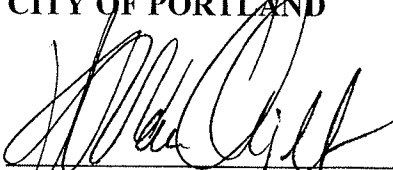
211info


Liesl Wendt
Chief Executive Officer

Date

11/10/10


CITY OF PORTLAND


Margaret Van Vliet, Director
Portland Housing Bureau

Date

APPROVED AS TO FORM:

APPROVED AS TO FORM


Linda Meng
City Attorney

CITY ATTORNEY

Date

11/15/10

LaVonne Griffin-Valade
City Auditor

Date

EXHIBIT A
211INFO

HOUSING CONNECTIONS OPERATIONS, 2-1-1 I&R, SEVERE WEATHER AND STREET COUNT
FY 2010-11 AMENDED CONTRACT BUDGET

Budget Category	Total HC PHB CDBG	211 I & R Portland - PHB CDBG	Total 211 I&R Portland	Extended Hrs/Severe Weather & Winter Shelter-GF	Total WEH/ SW	Total Street Count-GF	Total 4 Programs	Total FY 10/11 PHB Request
Personnel								
Salaries	58,350	42,300	138,850	21,092	65,471	1,500	264,171	123,242
Benefits & Payroll Taxes	12,350	8,480	27,468	1,783	5,565		45,383	22,613
Total Personnel	70,700	50,780	166,318	22,875	71,036	1,500	309,554	145,855
Operating Expenses								
Equipment & Rental	750	500	1,500				2,250	1,250
Computer & Phone Technology	1,400	1,000	3,000				4,400	2,400
Mileage & Parking	300	200	500				800	500
Marketing	3,500	2,500	8,000				11,500	6,000
Communications	6,000	4,500	14,000	125	125		20,125	10,625
Printing	500	300	1,000				1,500	800
Professional Services	2,500	1,500	4,500			350	7,350	4,350
Postage:	300	200	500				800	500
Consultants						22,500	22,500	22,500
Subcontractors						2,000	2,000	2,000
Miscellaneous						3,000	3,000	3,000
Total Operating	15,250	10,700	33,000	125	125	27,850	76,225	53,925
Admin Expenses								
Salaries	3,650	1,900	4,150			150	7,950	5,700
Benefits & Payroll Taxes	650	400	750				1,400	1,050
Office / Facility Rent	6,000	4,500	14,000				20,000	10,500
Office Supplies	750	770	2,082			500	3,332	2,020
Travel & Training	1,000	650	2,000				3,000	1,650
Audit Services	500	300	1,000				1,500	800
Insurance	1,500	800	2,500				4,000	2,300
Total Admin	14,050	9,320	26,482	0	0	650	41,182	24,000
TOTAL BUDGET	100,000	70,800	225,800	23,000	71,161	30,000	426,961	223,800

EXHIBIT C
211Info
Payment Invoice

Contract #: 32000389 Request for Payment#: _____ Invoice Period: _____

CDBG - Housing Connections

Category	Budget	Expense This Period	Expenses YTD including this invoice	Balance
Personnel	\$70,700			
Operating Expenses	\$15,250			
Admin/Indirect Expenses	\$14,050			
Total CDBG	\$100,000			

CDBG - 2-1-1 Operations

Category	Budget	Expense This Period	Expenses YTD including this invoice	Balance
Personnel	\$50,780			
Operating Expenses	\$10,700			
Admin/Indirect Expenses	\$9,320			
Total GF	\$70,800			

GF - Severe Weather/Winter Shelter

Category	Budget	Expense This Period	Expenses YTD including this invoice	Balance
Personnel	\$22,875			
Operating Expenses	\$125			
Total GF	\$23,000			

GF - Street Count

Category	Budget	Expense This Period	Expenses YTD including this invoice	Balance
Personnel	\$1,500			
Operating Expenses	\$27,850			
Admin/Indirect Expenses	\$650			
Total GF	\$30,000			

Total CDBG/GF	\$223,800			
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Prepared by: _____ Phone: _____ Email: _____

Approved by: _____

Mail Invoice to:

Tracy Lehto
Portland Housing Bureau
421 SW 6th Ave., Suite 500,
Portland, OR, 97204

Note: Please reproduce this invoice on agency's letterhead or the invoice will not be paid.