



Office of the Director

City of Portland, Oregon - Bureau of Development Services

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184226

Memorandum

Date: November 1, 2010

To: Mayor Sam Adams
Commissioner Nick Fish
Commissioner Amanda Fritz
Commissioner Randy Leonard
Commissioner Dan Saltzman

From: Paul L. Scarlett, Director
Bureau of Development Services

RE: Amendment to Agenda Item 1443 - *Authorize negotiation of an Intergovernmental Agreement with the State of Oregon and negotiation of a Vendor Contract for the Implementation and Support of the migration of the Bureau of Development Services' (BDS) Computerized Permit Tracking System known as TRACS to the State of Oregon eBuilding Permit system (Ordinance)

The following changes are made to the opening paragraph, the Council Directives, and Section 2 on Agenda Item 1443:

*Authorize negotiation of an Intergovernmental Agreement with the State of Oregon and negotiation of a Vendor Contract for the Implementation and Support of the migration of the Bureau of Development Services' (BDS) Computerized Permit Tracking System ~~known as TRACS to the~~ in coordination with the State of Oregon eBuilding Permit system (Ordinance)

And

NOW, THEREFORE, the Council directs:

- a. The ~~Purchasing Agent~~ Bureau of Development Services is hereby authorized to negotiate an Intergovernmental Agreement with the State of Oregon, Building Codes Division.
- b. The ~~Purchasing Agent~~ Chief Procurement Officer is hereby authorized to negotiate a new sole source contract with Accela that will be brought to Council for final approval.
- c. The Debt Manager is hereby authorized to begin the process of establishing a line of credit.

And

~~Section 2. The Council declares that an emergency exists because the existing technology system is outdated and it is therefore important to facilitate prompt implementation of the new permitting software system by 2012; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.~~

City Council Presentation
Development Services Technology Advancement
November 3, 2010

Part I: Opening Remarks

Commissioner Randy Leonard

- Introduction and overall comments

Part II: Overview and Financing

Paul Scarlett, Director BDS

- Background
- Bureau goals
- Benefits of replacing current permitting software system
- Recommendation re Council action:
 - Intergovernmental agreement (IGA) with State of Oregon, Building Codes Division
 - Sole source contract with Accela
 - Begin working on letter of credit for financing

Ken Rust, Chief Administrative Officer

- Overview of response to Budget Note
- Committee process
- Financial feasibility & OMF recommendation

Eric Hovee, Member Committee to Review BDS Financial Model and Projections

- Economic outlook
- Committee input
- Committee recommendation

Denise Kleim, Sr Business Operations Manager, BDS

- More detailed response to Budget Note
- Financial projections; cost benefit analysis
- Financing details

Part III: Benefits/Efficiencies/Technical Issues

Hank McDonald - Project Manager, BDS

- Benefits to customers and internal City/bureau efficiencies (short PowerPoint)

Richard Appleyard - BDS IT Manager

- eGovernment

Mark Grienke, Director, Bureau of Technology Services

- Collaboration from BTS
- System integration

Part IV: Input from Other Advisory Committees, Agencies, Bureaus

Pat Allen, Director, State Building Codes Division

- State Permitting System

Steve Heiteen/Keith Skille, DRAC

- Benefits to customers

Dean Marriott, Director, Bureau of Environmental Services

- Impacts and benefits to PBOT

Sue Keil, Director, Bureau of Transportation

- Impacts and benefits to PBOT