

FINANCIAL IMPACT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Dennis Hegland, Project Manager		2. Telephone No. 3-6928	3. Bureau/Office/Dept. OMF/Internal Business Services/Facilities Services
4a. To be filed (date) August 5, 2010	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to FPD Budget Analyst: July 28, 2010	

1) Legislation Title:

*Amend contract with Camp Dresser McKee, Inc. to extend the termination date beyond five years. (Ordinance; Amend Contract No. 36360)

2) Purpose of the Proposed Legislation:

Per City Charter Section 2-105(a)(3), the City of Portland, Office of Management and Finance, wishes to amend Contract No. 36360 to extend the termination date beyond five years for an additional one year period, or until August 11, 2011 to allow for completion of electrical engineering services for a Garage Lighting Replacement Study for four (4) City owned parking facilities.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

No

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense?

This amendment does not change the total compensation of the contract which remains at \$50,000 with a current balance of \$7,759. The cost of using this contract to complete the work has been budgeted as part of the Garage Lighting Replacement Project.

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)

6) Will positions be created or eliminated in future years as a result of this legislation?

No

Complete the following section only if an amendment to the budget is proposed.

7) **Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Amount

JEFFREY B. BAER, DIRECTOR, BUREAU OF INTERNAL BUSINESS SERVICES

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE
Sam Adams, Mayor
Ken Rust, Chief Administrative Officer
Jeffrey B. Baer, Director, Internal Business Services

184044
John Acker, Manager
Facilities Services
1120 S.W. Fifth Avenue, Rm. 1204
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(503) 823-5288
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DATE: July 28, 2010

TO: Mayor Sam Adams

VIA: Jeffrey Baer, Director, Bureau of Internal Business Services
John Acker, Facilities Services Manager

FROM: Dennis Hegland, Project Manager

RE: *Amend contract with Camp Dresser McKee, Inc. to extend the termination beyond five years. (Ordinance; Amend Contract No. 36360)

**FOR MAYOR'S OFFICE USE
ONLY**

Reviewed by Bureau Liaison

1. **INTENDED THURSDAY FILING DATE:** Thursday, August 5, 2010
2. **REQUESTED COUNCIL AGENDA DATE:** Wednesday, August 11, 2010
3. **CONTACT NAME & NUMBER:** Dennis Hegland 503-823-6928
4. **PLACE ON:** ☒ **CONSENT** ☐ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **Y** ☐ **N** ☐ **N/A**
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY**
ATTACHED: ☒ **Yes** ☐ **No** ☐ **N/A**

7. BACKGROUND/ANALYSIS

The City entered into Contract No. 36360 with Camp Dresser McKee, Inc. in the amount of \$50,000 on November 22, 2005 to provide electrical engineering services under a PTE flexible services contract with an original expiration date of August 11, 2008. This contract was the result of a Request for Proposals (BGS006) issued on June 9, 2005, in which the five highest scoring electrical engineering consultants were awarded contracts.

Two Amendments have been issued against this contract, each extending the expiration date by one year. The current expiration date is August 11, 2010. Two Task Orders totaling \$42,241 have been issued against this contract. Task Order No. 1 is completed. Task Order No. 2 is in progress.

Amendments:

Amend No. 1 dated September 8, 2008 extended the expiration date 1 year to August 11, 2009.

Amend No. 2 dated September 17, 2009 extended the expiration date 1 year to August 11, 2010.

Per City Charter Section 2-105(a)(3), the City of Portland, Office of Management and Finance, wish to amend Contract No. 36360 (attached as Exhibit A), to extend the termination date beyond five years for an additional one year period, or until August 11, 2011 to allow for completion of electrical engineering services for a Garage Lighting Replacement Study for four (4) City owned parking facilities.

8. FINANCIAL IMPACT

This amendment does not change the total compensation of the contract which remains at \$50,000 with a current balance of \$7,759. The cost of using this contract to complete the work has been budgeted as part of the Garage Lighting Replacement Project.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

9. RECOMMENDATION/ACTION REQUESTED

Approve Contract Amendment No. 3 to extend the termination date beyond five years for an additional one year period, or until August 11, 2011 to allow for completion of electrical engineering services for a Garage Lighting Replacement Study for four (4) City owned parking facilities.