

# FINANCIAL IMPACT STATEMENT

## For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Jeramy Patton		2. Telephone No. 823-6961	3. Bureau/Office/Dept. OMF / Financial Planning Division
4a. To be filed (date) June 10, 2010	4b. Calendar (Check One) Regular      Consent      4/5ths X <input type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: N/A

**1) Legislation Title:**

\*Adopt the annual budget of the City and establish appropriations for the fiscal year beginning July 1, 2010 and ending June 30, 2011. (Ordinance)

**2) Purpose of the Proposed Legislation:**

The ordinance listed above must be passed by Council to prepare the City for the beginning of a new fiscal year on July 1, 2010. This item adopts the annual budget of the City in the total amount of \$3,429,943,414 and establishes appropriations for FY 2010-11.

**3) Revenue:**

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

The ordinance anticipates a variety of revenues, but does not directly generate those revenues.

**4) Expense:**

What are the costs to the City as a result of this legislation? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

The ordinance estimates total City appropriated expenses (excluding ending fund balance) of \$3,268,089,296 for FY 2010-11, including bureau expenses of \$1,807,235,119. However, the ordinance does not directly incur these expenses.

**Staffing Requirements:**

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)

The ordinance creates, eliminates, and reclassifies many positions. In total, a net of 74.83 positions are deleted in the FY 2010-11 Adopted Budget.

6) Will positions be created or eliminated in future years as a result of this legislation?


No

7) **Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate center codes and accounts that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Amount

Appropriation changes will be provided via upload from BRASS to SAP.

183919

Ken Rust, CAO 

APPROPRIATION UNIT HEAD (Typed name and signature)



**CITY OF PORTLAND**  
OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor  
Kenneth L. Rust, Chief Administrative Officer  
Richard F. Goward, Jr., Chief Financial Officer

1 30 pm - 7:10  
Andrew Scott, Manager  
Financial Planning Division  
Financial Services  
1120 S.W. Fifth Avenue, Rm. 1250  
Portland, Oregon 97204-1912  
(503) 823-6845  
FAX (503) 823-5384  
TTY (503) 823-6868

To: Mayor Sam Adams  
Commissioner Nick Fish  
Commissioner Amanda Fritz  
Commissioner Randy Leonard  
Commissioner Dan Saltzman  
City Auditor LaVonne Griffin-Valade

From: Andrew Scott, Financial Planning Manager *AS*

Date: June 10, 2010

Subject: Adoption of the FY 2010-11 Budget for the City of Portland

183919

With this memo, the Financial Planning Division conveys a package of information to aid the Council in considering changes to the Approved Budget and moving to an Adopted Budget for Fiscal Year 2010-11.

The package includes one resolution, four ordinances, and 5 attachments. Each ordinance and the resolution are required under local budget law.

- **Resolution #1:** Certifies eligibility for State Shared Revenues
- **Ordinance #1:** Accepts State Shared Revenues
- **Ordinance #2:** Creates, closes, and renames funds
- **Ordinance #3:** Adopts the budget
- **Ordinance #4:** Levies taxes
- **Attachment A:** A step-by-step description of the process for consideration of and deliberation on all Council actions necessary to adopt the FY 2010-11 budget
- **Attachment B:** Significant adjustments to the FY 2010-11 Approved Budget
- **Attachment C:** Summary report of technical and programmatic adjustments
- **Attachment D:** Adopted Budget Notes
- **Attachment E:** Appropriation Schedule

**Because of the short timeframe for voting on the Adopted Budget, Financial Planning would appreciate receiving any contemplated amendments in advance of June 17<sup>th</sup>.** This will allow staff to be adequately prepared for Council discussion and action. FPD will present these significant adjustments and budget note changes to be incorporated into the Adopted Budget subject to the vote of the Council on Thursday, June 17, 2010.

For reference, the amount remaining in General Fund contingency for FY 2010-11 is \$708,711.

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*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*



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**DATE:** June 10, 2010  
**TO:** Mayor Sam Adams  
**FROM:** Andrew Scott, Financial Planning Manager  
**RE:** Budget Adoption Ordinances – Budget Adoption

183919

1. **INTENDED THURSDAY FILING DATE:** June 10, 2010
2. **REQUESTED COUNCIL AGENDA DATE:** June 17, 2010, 2:00 p.m. Time Certain
3. **CONTACT NAME & NUMBER:** Jeremy Patton, 823-6961
4. **PLACE ON:** ☐ **CONSENT** ☒ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **Y** ☐ **N** ☐ **N/A**
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ **Yes** ☐ **No** ☒ **N/A**

**7. BACKGROUND/ANALYSIS**

The ordinance must be passed by Council to prepare the City for the beginning of a new fiscal year on July 1, 2010. This item adopts the annual budget of the City in the total amount of \$3,429,943,414 and establishes appropriations for FY 2010-11.

**Legal Issues:**

Oregon Revised Statutes require the City to adopt a budget and make appropriations before the new fiscal year begins on July 1, 2010.

**Controversial Issues:**

None known

**Citizen Participation:**

A four-member Community Budget Advisory Board was invited to sit in on budget discussions with the Mayor and Council as the budget was developed. In addition, numerous public hearings were held throughout the budget process. Public testimony on the budget was accepted in person, in writing, and online.

**Link to Current City Policies:**

The budget was prepared in accordance with the Comprehensive Financial Management Policies; all labor contracts; relevant intergovernmental and contract agreements; and other applicable policies and administrative rules, including those governing accounting, personnel, debt, risk, and purchasing practices.

**Other Governmental Participation:**

The Multnomah County Tax Supervising and Conservation Commission has reviewed the FY 2010-11

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Approved Budget and is expected to certify the budget and tax levies after a hearing on June 16, 2010.

The FY 2010-11 budget includes revenue from the federal government, state government, every municipal government in Multnomah County, TriMet, Metro, Clackamas County, Washington County, and several other local governments in Oregon. Intergovernmental revenues are primarily in the form of grants, fees, sale proceeds, and cost-sharing arrangements. The budget also includes payments to some of these other governments.

#### **8. FINANCIAL IMPACT**

The ordinance estimates total City appropriated expenses (excluding ending fund balance) of \$3,268,089,296 for FY 2010-11, including bureau expenses of \$1,807,235,119. However, the ordinance does not directly incur these expenses.

#### **9. RECOMMENDATION/ACTION REQUESTED**

The Office of Management and Finance requests that Mayor Adams introduce the ordinance and place it on the Council Calendar for June 17, 2010. A time certain has already been established by the Auditor's Office for that date.