

ORDINANCE No. 183817

* Amend contract with Summit Design/Fran Kievet in the amount of \$20,000 to provide additional graphic design services. (Ordinance; amend Contract No. 30000272).

The City of Portland ordains:

Section 1. The Council finds:

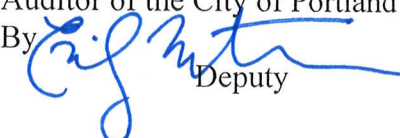
1. On February 9, 2009, the City entered into a Professional, Technical, or Expert Services Contract No. 30000272 ("Agreement") with Summit Design/Fran Kievet for graphic design work for Portland Parks & Recreation's (Parks) Aquatics program.
2. The original Agreement amount was \$23,000, with an expiration date of February 9, 2010.
3. On January 15, 2010 the Agreement was extended for one additional year by Amendment No. 1, but the dollar amount of the contract was not changed.
4. Summit Design is utilized by Parks for their Summer and Fall Aquatic program brochures, Aquatic Staff training and orientation manuals, summer program flyers and program manuals for the Summer swim league, Jr. Lifeguard and Jr. Swim Instructor programs.
5. Summit Design has begun work needed to support Aquatics summer programs and Parks wishes to amend the amount of the Agreement to allow Summit Design to complete this work.
6. Parks requests that Amendment No. 2, which increases the contract amount by \$20,000, be approved. The additional funds are included in the FY09-10 Park's budget.

NOW, THEREFORE, The Council Directs:

- a. The Commissioner in Charge of Parks or the Chief Procurement Officer is authorized to amend Contract No. 30000272 with Summit Design/Fran Kievet to increase the contract amount by \$20,000.
- b. The Commissioner and Auditor are hereby authorized to draw and deliver checks when demand is presented and approved by the proper authorities.

Section 2. The Council declares that an emergency exists to avoid further delay in the provision of on call graphic design services which are needed immediately to support summer programming; therefore, this Ordinance shall be in force and effect from and after its passage by Council.

Passed by the Council: **MAY 26 2010**
Commissioner Fish
Prepared by: Sue Cox
May 14, 2010

LaVonne Griffin-Valade
Auditor of the City of Portland
By  Deputy

Agenda No.
ORDINANCE NO. 183817
 Title

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INTRODUCED BY Commissioner/Auditor: Nick Fish	CLERK USE: DATE FILED <u>MAY 21 2010</u>
COMMISSIONER APPROVAL Mayor—Finance and Administration - Adams Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Leonard	LaVonne Griffin-Valade Auditor of the City of Portland By: <u>[Signature]</u> Deputy
BUREAU APPROVAL Bureau: Parks Bureau Head: Zari Santner Prepared by: Sue Cox Date Prepared: May 14, 2010 Financial Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/> Not Required <input type="checkbox"/> Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Council Meeting Date 5-26-10	ACTION TAKEN:
City Attorney Approval	

AGENDA TIME CERTAIN <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
CONSENT <input checked="" type="checkbox"/>
REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Leonard	4. Leonard	_____	
Adams	Adams	✓	