



Office of the Director

City of Portland, Oregon - Bureau of Development Services

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Memorandum

Date: March 24, 2010

To: Mayor Sam Adams
Commissioner Nick Fish
Commissioner Amanda Fritz
Commissioner Randy Leonard
Commissioner Dan Saltzman

From: Paul L. Scarlett, Director *OK'd for P Scarlett*
Bureau of Development Services

RE: Bureau of Development Services Ordinance to Amend Contract with Joe Hertzberg dba Decisions Decisions

The Bureau of Development Services (BDS) has prepared an ordinance amending a contract with Joe Hertzberg dba Decisions Decisions to complete facilitation work with BDS's Labor Management Committee (LMC).

Background

The BDS LMC was established in 2003 with the goal of providing a forum where labor and management could work together to resolve issues of mutual interest. On December 3, 2003 the City entered into Contract No. 35091 with Joe Hertzberg dba Decisions Decisions to provide facilitation and related services for the BDS LMC and LMC subcommittees.

Mr. Hertzberg's current contract with BDS (#37011) expired on November 30, 2009. At that time, two invoices from Mr. Hertzberg for services performed previously under the contract had not been paid due to discrepancies regarding specific items in the invoices. When the discrepancies were subsequently resolved, it was determined that the contract funds remaining were insufficient to pay the two invoices.

BDS is proposing to amend the contract with Mr. Hertzberg by extending it through April 15, 2010 and adding \$1,518.75 to pay the remaining invoices. This will bring the total contract amount to \$35,268.75. Through this Ordinance, City Council votes to authorize the amendment of BDS's contract with Mr. Hertzberg.