

- 15) Work with youths to increase their self-concepts and abilities to succeed socially and educationally:  
Action: Identify possible participants for the TLC/TNT (Tender Loving Care/Think'n Try) Program. Targets are Middle School age youth. Engage these youth in meaningful activities to reduce their poor self-concept.  
Lead: Portland Park Bureau - Portland Public Schools.
- 16) Work with young mothers to increase their understanding of early childhood development and form a positive peer helping network among mothers:  
Action: Identify possible clients and develop a program, as provided by the Delaunay Mental Health Center/North Portland Youth Service Center.  
Lead: Multnomah County Department of Human Services.
- 17) Provide law-related education to diversion and at-risk youth; "Street Law" is a National Program with a proven success record:  
Action: Identify target residents for last related education: "Street Law assists young people with decisions and possible consequences."  
Lead: Multnomah County Department of Human Services, Juvenile Justice Division.

**Physical-Mental Health:**

- 18) Evaluate the health needs of the Iris Court Complex residents:  
Action: Have an on-site Health Fair in order to evaluate the health and nutritional needs of the residents. Make field nurses available.  
Lead: Multnomah County Department of Human Services, Multnomah County Health Division.
- 19) Support domestic violence victims within the Iris Court Complex:  
Action: Establish support groups, provide counseling, assist in reducing future victimization.  
Lead: Multnomah County Office of Women's Transition Services.

- 20) Provide on-site physical/psychological care to residents:

Action: As a result of the number of single parent households and area-wide drug and alcohol availability, treatment and prevention should be readily available without the additional stressors of child care and transportation.

Lead: state of Oregon - District Drug/Alcohol Program.

- 21) Provide child care for parents seeking self-improvement opportunities:

Action: Maximize area child care to assist parents while assuring youth of a proven Head Start Program.

Lead: Albina Ministerial Alliance Head Start Program (on-site at iris Court).

### Metro-Life Enhancement Team (MET): Structure

1. The Metro-Life Enhancement Team will be directed by the North Precinct Commander.
  - The Met Director will lead the group and provide direction about MET policy.
2. The Metro-Life Enhancement Team will be facilitated by the North Precinct Neighborhood Revitalization Coordinator.
  - The MET Facilitator will structure the action plan and coordinate services from the City of Portland.
3. The Metro-Life Enhancement Team will have an advising facilitator. This will be the Multnomah County Restoration Coordinator.

The MET will require cooperation, coordination, and communication in order to be successful. Critical individuals to MET are:

Maggie Gareau, Multnomah County Department of Human Services  
 Myra Glasser, Housing Authority of Portland Tenant Services  
 Coordinator

The MET Director will provide periodic updates to the following steering committee that will provide policy input much like a Board of Directors:

Isadore Maney	Humboldt Neighborhood Association
Martha McClennan	Bureau of Community Development
Gladys McCoy	Multnomah County Chair
Don Clark	Housing Authority of Portland
Darryl Tukufu	Urban League of Portland
Sharon McCormack	Northeast Neighborhoods

The Metro-Life Enhancement Team will have a work group with representatives from the following groups and agencies:

Iris Court Residential Committee  
 N/NE Youth Gangs Task Force  
 Neighborhood Mediation Center  
 Urban League of Portland - Employment  
 Albina Ministerial Alliance  
 State of Oregon Office of Alcohol/Drug Abuse Program  
 State of Oregon Children Services Division  
 Northeast Office of Neighborhoods  
 Housing Authority of Portland  
 Multnomah County - Office of County Chair  
 The Private Industry Council - Youth Employment  
 The Humboldt Neighborhood Association  
 Multnomah County Department of Human Services  
 State of Oregon - Department of Human Resources  
 Portland Public Schools - TLN-TNT  
 Multnomah County Juvenile Justice Division  
 Multnomah County Health Division  
 Northeast Public Safety Committee  
 Mainstream Youth Program  
 Multnomah County District Attorney's Office  
 Youth Resource Office  
 Portland Police Bureau

The Metro-Life Enhancement Team will have an Implementation Work Group with representatives from the following groups:

Housing Authority of Portland  
 Multnomah County Juvenile Justice Division  
 Iris Court Residential Committee  
 The Private Industry Council  
 The Humboldt Neighborhood Association  
 The Youth Resource Office  
 Albina Ministerial Alliance  
 Multnomah County Health Division  
 Portland Police Bureau  
 State of Oregon Office of Alcohol/Drug Abuse Program

Schedule of Accomplishments/Target Dates:

Initial meeting of Met Work Group	5-10-90
Initial meeting of MET Implementation	5-17-90
Survey of Iris Court Residents	5-21-90 thru 5-26-90
MET Steering Committee	6-05-90
Implementation Group	6-06-90
Job/Health Fair Kick-off at Iris Court	7-28-90
Staffing of MET Office On-Site (Funding Will Determine Exact Date)	7-09-90
Reduce Criminal Activity On-Site	Ongoing
Formation of Apartment Watch	8-13-90
Crime Prevention Through Environmental Design	Ongoing
Establishment of Residential Committee	8-13-90
Assessment of Tenant's Skills	8-13-90 thru 9-28-90
Conflict Management Training	8-27-90
Youth Self-Concept Work	Ongoing
Young Mothers Peer Network	Ongoing
Evaluation of Health Needs	7-28-90/Ongoing
Support for Domestic Violence Victims	Ongoing
On-Site Physical/Psychological Care	Ongoing
Child Care Support	9-10-90

**NOTE:** The MET Group will be an interdisciplinary service delivery network. Some agencies may have intermittent roles, while agencies such as the Portland Police Bureau, the Housing Authority of Portland, the Residential Committee, and the Humboldt Neighborhood Association will have long-term roles. As situations change, the involved agencies may change.

Evaluation - Outcome:A. Background

The Iris Court/Royal Rose Court/Royal Rose Annex and Sumner Court Community Policing Demonstration Project Outcome Evaluation will be a scientifically based quasi-experimental activity undertaken to assess the operation and impact of policies and the action programs introduced to meet the announced project goals.

The announced project goals are:

- Improve the quality of life of the residents
- Reduce the fear of crime
- Reduce actual crime

All activities within the Action Plan will be part of the outcome evaluation. The entire project will be labeled as Community Policing, and there will be no distinctions made between police actions vs. human services actions vs. private sector actions. In other words, the evaluation will not be a review of individual accomplishments, but a review of the interdisciplinary approach to meeting the above-listed project goals.

#### B. Evaluation Methodology

The methodology to be used in the evaluation study will be a triangulation approach. A triangulation approach combines methods of qualitative and quantitative studies.

A combination of qualitative and quantitative methods will be used for the following reasons:

- The two method types can build upon each other and offer insights that neither one alone could provide.
- Individually all methods have limitations, so only with multiple techniques can we expect to triangulate on the underlying truth.
- This evaluation research has multiple purposes (The Iris Court Complex Project and future citywide adaptability.
- The interweaving of the criminal justice system and the human service system calls for a wide array of conceptual and methodological tools.
- This project is being conducted in a real-world setting, not in a sterile laboratory condition where randomness, coincidence and plain old luck can be controlled.

#### C. Evaluation Design

The Iris Court/Royal Rose Court/Royal Rose Annex and Sumner Court Community Policing Demonstration Project outcome evaluation will utilize a one-group pretest/posttest design. This quasi-experimental design will be implemented because:

- There is no readily available comparable control group.
- This design maintains public service integrity because we are not requesting that anyone withhold services for the sake of a quasi-experimental project.

The pretest/posttest design calls for pretest or baseline measures to be taken on a wide range of factors prior to the in-

roduction of the Community Policing Demonstration Project Action. These data will provide a picture of the complex prior to the start of the Community Policing project.

At the end of the demonstration project evaluation period, the posttest measures are to be taken on the range of factors assessed in the pretest.

The statistical analysis will focus on the measurable variations between pre and posttest scores on all factors reviewed.

This statistical analysis will attempt to eliminate any extraneous factors and design effects.

Extraneous factors, such as changes in the target population, will be managed with entry and exit interviews. Since reality dictates a changing target group, we will at least be able to gather qualitative and quantitative information although the target population has not been exposed to the entire evaluation period.

Design effects, such as changes in how crime data are collected, could potentially be very harmful to the desired outcomes of reducing the fear of crime and reducing actual crime. Although these effects are difficult, if not impossible to control, the evaluation will be cognizant of this contaminating influence and will attempt to document influencing events, if they occur.

Perhaps the most important design effect that must be monitored is measurement unreliability. A reliable measure is one which repeatedly gives the same results. When measuring qualitative psychological states with regard to fear of crime, neighborhood livability, quality of life, and attitudes toward the police, respondents are likely to give varying interpretations to the same questions. These answers may be influenced by the sentence structure, differences in interviewers, interview settings, the respondent's past life experiences, and the respondent's mood. The measurement instruments will need to be well constructed and consistent to reduce the threats to reliability.

One design effect that cannot be avoided is compensatory rivalry or the "Hawthorne effect". Since this Demonstration Project has been mandated a public event, the target population will

be aware of the attention and are likely to work harder and strive to improve at a rate greater than residents in the Columbia Villa or other demonstration projects within the Portland Metropolitan area. Since the outcome measure will be based on pre/posttest conditions, we have increased the likelihood of false outcomes by stressing openness and publicity for the project.

D. Evaluation Data

The pretest/posttest data will be gathered from two major areas:

- 1) Existing or normally gathered data. This includes data that will be available from existing police records and other city/county sources.
- 2) Specially gathered data. This is project-specific data gathered specially from the residents, as well as the actual providers. This will be accomplished with survey research and ongoing record keeping.

The data gathering is critical to the evaluation. The following information will be gathered under the line of normally gathered data:

**Public Safety**

- Crime Rates - type of crime
- Narcotics violations/arrests/number of searches conducted (warrant searches and consent searches)
- Number of complaints by tenants to the Housing Authority
- Cost of housing improvements

The following information will be gathered under the line of normally gathered data:

**Human Service Providers**

- Number of residents being served.
- Notation of services being performed
- Percent of agency budget being expended in complex
- Number and type of prior contacts with residents

All areas of the project,  
Public Safety,  
Social,

Economic,  
Education,  
Physical/Mental Health,  
will need to provide normally gathered data that can be viewed from a pre/posttest position. Not all of the areas and the specific data can be noted at this time.

The following information will be gathered under the line of specially gathered data:

#### **Public Safety**

- Victimization data (i.e., "have you been the victim of a crime while living at the Iris Court complex")
- Attitudes toward the police
- Attitudes toward the type of service provided by the police
- Perceptions about fear of crime
- Perceptions about crime within the complex

The following information will be gathered under the line of specially gathered data:

#### **Housing Authority of Portland**

- Attitudes toward the physical condition of the housing complex
- Attitudes on the overall quality of life in the housing complex
- Opinions on the type of service provided by the on-site Housing Authority staff.

#### **Evaluation - Process**

##### **A. Background**

The Iris/Sumner Court, Royal Rose Court, and Royal Rose Annex Community Policing Demonstration Project process evaluation will be formative and will concentrate on the internal workings of the project. The purpose of the evaluation is to determine if the operational aspects of the project are executed as planned. The focus points will coincide with the Portland Police Bureau goals for Community Policing.

- 1) Partnership. Develop a partnership with the community, City Council, other bureaus, service agencies, and the criminal justice system.

- 2) Empowerment. Develop an organizational structure and environment that reflects community values and facilitates a joint citizen and employee empowerment.
- 3) Problem Solving. Enhance community livability through the use of proactive, problem-solving approaches for reduction of incidence and fear of crime.
- 4) Accountability. Foster mutual accountability for public safety resources and strategies among Bureau management and employees, the community and the City council.
- 5) Service Orientation. Develop a customer orientation in our service to citizens and our Bureau members.

#### B. Methodology

The process-oriented evaluation precludes an evaluation that would call for casual analysis. Although qualitative methods would be employed, the evaluation will stress data that offers feedback with regard to organizational changes required to support and institutionalize the philosophy of Community Policing.

The major process evaluation tasks will be:

- Initial survey interviews with key project participants.
- A pre/post survey of uniform patrol officers.
- Ongoing data collection to track project events as they occur.

#### Budget - Personnel

##### **Codirectors**

Captain Alan Orr and Lieutenant Charles Moose will serve as Codirectors for this grant. They will monitor all work done for, and by, the Portland Police Bureau in connection with this grant.

They will submit all required reports to the Bureau of Justice Assistance. Lt. Moose will spend approximately 30 percent of his time on this project. Captain Orr will monitor the process and provide administrative assistance, as needed. The codirectors' salaries and fringes will be contributed by the Portland Police Bureau. The codirectors will supervise implementation of the grant while monitoring fiscal and quality control.

## Steering Committee

The Iris Court Steering Committee will be responsible for ensuring ongoing interjurisdictional cooperation, communication, and training. It will stress linkage between workgroup members. Members of the Steering Committee are:

Isadore Maney	Humboldt Neighborhood Association
Martha McClennan	Bureau of Community Development
Gladys McCoy	Multnomah County Chair
Don Clark	Housing Authority of Portland
Darryl Tukufu	Urban League of Portland
Sharon McCormack	Northeast Neighbors

The members of the Steering Committee will donate their time and services.

## Project Coordinator

The Project Coordinator will strive to ensure linkage between residents and all of the various service providers working to improve the quality of life in the Iris Court Complex.

The Project Coordinator's responsibilities will include family assessments, referrals, indirect counseling and follow-up to assure connections are completed. The Coordinator will keep records and write reports to document activities. In addition, the Coordinator will coordinate out-reach activities, participate as a member of the workgroup, implement effective scheduling and strive to assure a team approach to service delivery in areas of ongoing planning. The Project Coordinator will spend 100 percent of his/her time on the project.

## Project Staff Assistant

The Project Staff Assistant will work with the Project Directors and the Project Coordinator. The Staff Assistant will handle project billing and other administrative details. The Staff Assistant will spend 100 percent of his/her time on this project.

## Project Community Health Nurse

The project will need a Multnomah County Health Division Community Nurse to intervene in residents' home environments and be available for site visits. The Community Health Nurse will

conduct individual and family assessments, provide needed short-term treatment, make referrals to other health and human service agencies, and follow residents' progress to make sure they receive needed care. It is expected that this Community Health Nurse will help decrease family and community dysfunctional behaviors resulting from underlying physical, emotional, mental, and/or social problems. It is also expected that this Community Health Nurse will improve resident access to drug abuse preventive information, while also increasing the interaction among members of the Portland Police Bureau and other service providers. The Community Nurse will spend 100 percent of his/her time on the project.

Budget for Strategy 4 Component

## A. Personnel

Project Coordinator  
2080 hours at \$21.53 \$44,782

Total Personnel \$44,782

## B. Contractual

Community Health Nurse  
(Multnomah County) 36,146

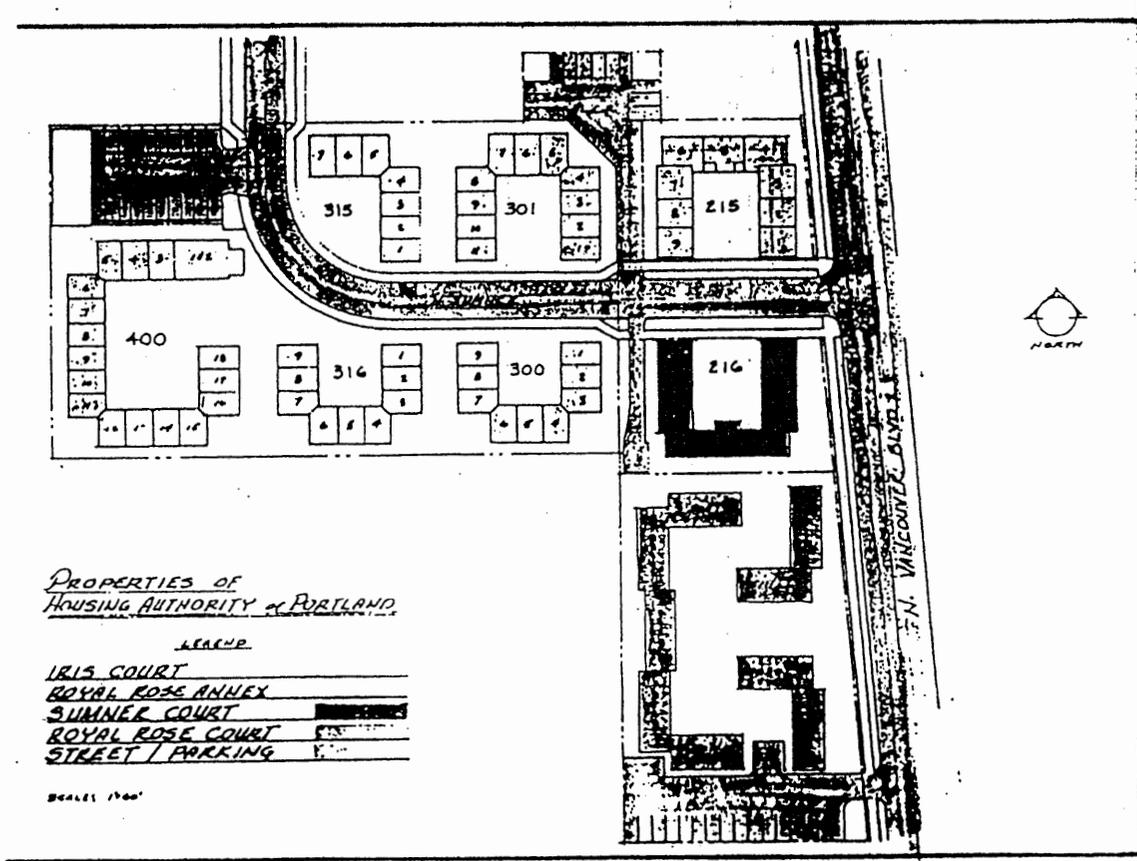
Total Contractual 36,146  
=====

TOTAL BUDGET \$ 80,928

4.4 Geographic Location

The project area is the Housing Authority's property known as Iris Court, Sumner Court, Royal Rose Court and Royal Rose Annex. The site consists of 118 apartment units spread over ten buildings. See Figure 3 for a map of the site.

FIGURE 3



#### 4.5 References

Wesley Slogon, "Fear of Crime and Neighborhood Change" in Albert J. Reiss, Jr., and Michael Tonry, Communities and Crime, Vol 8 of Crime and Justice: A Review of Research (Chicago: The University of Chicago Press, 1986), p. 210

COMMUNITY PARTNERSHIPS  
A COMMUNITY POLICING MODEL FOR DRUG DEMAND REDUCTION

Budget Narrative:

This grant application has four major components: 1) the Comprehensive Neighborhood Analysis for Problem-Solving (C-NAPS); 2) the Education of Key Citizen Groups - Landlords and Others; 3) Youth-at-Risk Intervention - Police Activities League and House of Umoja; and 4) the Iris Court Demonstration Project.

Each component has its own budget narrative and budget. This was done to better explain each component and related costs.

These programs will assist the Portland Police Bureau in its transition to Community Policing by providing for a greatly enhanced community-oriented information system; educating citizens on how to take a larger role in crime prevention; intervening with youth-at-risk through P.A.L. activities; and providing a field test area to evaluate the ability of Community Policing to reduce crime, fear, and increase neighborhood livability.

The Portland Police Bureau has a number of resources devoted exclusively to Community Policing. The Community Policing Division has 20 personnel assigned to crime prevention, strategic planning, crime analysis, and Community Policing coordination. It is estimated that approximately 10 percent of staff time will be devoted to assisting with the coordination and implementation of the four strategies of this grant proposal.

The City's local match will consist of the following:

**Comprehensive Neighborhood Analysis for Problem Solving  
(Strategy 1)**

1 - Project Director .15 FTE Police Lieutenant	\$7,727
1 - Information and Referral Specialist .4 FTE	13,813
1 - Public Safety Analyst FTE	46,982
1 - Police Clerical Assistant .25 FTE Community Policing Support Resources	7,900 60,000
	=====
TOTAL	<b>\$136,422</b>

**Public Education, Landlords and Others (Strategy 2)**

Office Space, Desks, Phone, Etc.	\$4,500
1 - Police Clerical Asst. .25 FTE Copies of Manual/Printing	7,900 8,400
	=====
TOTAL	<b>\$20,800</b>

**Youth Intervention (Strategy 3)**

1 - P.A.L. Coordinator .25 FTE Police Officer	\$10,762
1 - P.A.L. Manager .15 FTE Police Lieutenant Community Policing Support Staff	7,727 15,000
	=====
TOTAL	<b>\$33,489</b>

**Iris Court (Strategy 4)**

1 - Police Lieutenant @ .3 FTE (Iris Court Project Coordinator)	\$15,454
1 - Police Officer FTE North Precinct Support Staff Community Policing Support Staff	43,049 20,000 40,000
	=====
TOTAL	<b>\$118,503</b>

# BUDGET INFORMATION — Non-Construction Programs

OMB Approval No. 0348-0044

## SECTION A — BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. C-NAPS	# 16.574	\$	\$	\$ 237,559	\$ 136,422	\$ 373,981
2. LANDLORD	# 16.574			84,634	20,800	105,434
3. PAL-UMOJA	# 16.574			68,421	33,489	101,910
4. IRIS COURT	# 16.574			89,021	118,503	207,524
5. TOTALS		\$	\$	\$ 479,635	\$ 309,214	\$ 788,849

## SECTION B — BUDGET CATEGORIES

6 Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1) C-NAPS	(2) LANDLORD	(3) PAL-UMOJA	(4) IRIS COURT	
a. Personnel	\$ 43,480	\$	\$ 41,600	\$ 44,782	\$ 129,862
b. Fringe Benefits	12,263		9,151		21,414
c. Travel	6,900		1,000		7,900
d. Equipment	45,160		3,250		48,410
e. Supplies		7,440			7,440
f. Contractual	108,160	69,500	7,200	36,146	221,006
g. Construction					
h. Other					
i. Total Direct Charges (sum of 6a - 6h)	215,963	76,940	62,201	80,928	436,032
j. Indirect Charges	21,596	7,694	6,220	8,093	43,603
k. TOTALS (sum of 6i and 6j)	\$ 237,559	\$ 84,634	\$ 68,421	\$ 89,021	\$ 479,635
7. Program Income	\$	\$	\$	\$	\$

1603217

**SECTION C - NON-FEDERAL RESOURCES**

	(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8.	C-NAPS	\$ 136,422	\$	\$	\$ 136,422
9.	LANDLORD	20,800			20,800
10.	PAL-UMOJA	33,489			33,489
11.	IRIS COURT	118,503			118,503
12.	TOTALS (sum of lines 8 and 11)	\$ 309,214	\$	\$	\$ 309,214

**SECTION D - FORECASTED CASH NEEDS**

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 479,635	\$ 108,619	\$ 153,778	\$ 108,619	\$ 108,619
14. NonFederal	309,214	77,304	77,304	77,303	77,303
15. TOTAL (sum of lines 13 and 14)	\$ 788,849	\$ 185,923	\$ 231,082	\$ 185,922	\$ 185,922

**SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT**

(a) Grant Program	FUTURE FUNDING PERIODS (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16.	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTALS (sum of lines 16-19)	\$	\$	\$	\$

**SECTION F - OTHER BUDGET INFORMATION**

(Attach additional Sheets if Necessary)

21. Direct Charges:	\$436,032	22. Indirect Charges:	\$43,603
23. Remarks			



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER

**Certification Regarding  
Debarment, Suspension, and Other Responsibility Matters  
Primary Covered Transactions  
(Direct Recipient)**

\_\_\_\_\_  
Application Number

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Barbara Clark, City Auditor

\_\_\_\_\_  
Name and Title of Authorized Representative

*Barbara Clark*  
\_\_\_\_\_  
Signature

June 18, 1990

\_\_\_\_\_  
Date

City of Portland, 1220 S.W. 5th Avenue, Portland, Oregon 97204  
\_\_\_\_\_  
Name and Address of Organization



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER

## Certification Regarding Drug-Free Workplace Requirements Grantees Other Than Individuals

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988, 28 CFR Part 67, Subpart F. The regulations, published in the January 31, 1989 *Federal Register*, require certification by grantees, prior to award, that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the agency determines to award the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or governmentwide suspension or debarment (see 28 CFR Part 67, Sections 67.615 and 67.620).

The grantee certifies that it will provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing a drug-free awareness program to inform employees about —
  - (1) The dangers of drug abuse in the workplace;
  - (2) The grantee's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will —
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- (e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction;
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted —
  - (1) Taking appropriate personnel action against such an employee, up to and including termination; or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

**Place(s) of Performance:** The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant (street address, city, county, state, zip code):

City of Portland, Bureau of Police, 1111 S.W. 2nd Avenue, Portland,  
Multnomah County, Oregon 97204

City of Portland  
Organization Name  
Barbara Clark, City Auditor

Application Number

Name and Title of Authorized Representative

*Barbara Clark*  
Signature

June 18, 1990

Date

Each person shall file the most current edition of this certification and disclosure form, if applicable; with each submission that initiates agency consideration of such person for an award of a Federal contract, grant, or cooperative agreement of \$100,000 or more; or Federal loan of \$150,000 or more.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- (2) If any non-Federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall initial here \_\_\_\_\_ and complete and submit Standard Form # LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers and that all subrecipients shall certify and disclose accordingly.

*Barbara Clark*

City of Portland  
1220 S.W. 5th Avenue, Portland, OR 97204

Barbara Clark, City Auditor  
6/18/90

\_\_\_\_\_  
Name and Address of Organization

\_\_\_\_\_  
Name of Authorized Individual  
Signature and date

\_\_\_\_\_  
Application No.

\_\_\_\_\_  
Name of OJP Agency

## ASSURANCES

The Applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-21, A-102, A-110, A-122, A-128, and A-87, and E.O. 12372, that govern the application, acceptance and use of Federal funds for this federally-assisted project. Also the Applicant assures and certifies that:

1. It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally assisted programs.
3. It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 U.S.C. 1501, et seq.)
4. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act if applicable.
5. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
6. It will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
7. It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.
8. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
9. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
10. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1968 (16 USC 569a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
11. It will comply, and assure the compliance of all its subgrantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders, circulars, or regulations.
12. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.
13. It will comply, and all its contractors will comply, with the non-discrimination requirements of the Justice Assistance Act or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973 as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; and the Department of Justice Non-Discrimination Regulations 28 CFR Part 42, Subparts C, D, E, and G.
14. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights Compliance (OCRC) of the Office of Justice Programs.
15. It will provide an Equal Employment Opportunity Program if required to maintain one, where the application is for \$500,000 or more.

Barbara Clark  
Barbara Clark, City Auditor

6/18/90  
Date



CITY OF

**PORTLAND, OREGON**

OFFICE OF FINANCE AND ADMINISTRATION

J. E. Bud Clark, Mayor  
Stephen C. Bauer, Director  
1120 S.W. Fifth, Room 1250  
Portland, Oregon 97204  
(503) 796-5288  
FAX (503) 796-3388

**163212**

June 18, 1990

Mark Turpel  
Local Government Coordinator  
METRO  
2000 S.W. First Avenue  
Portland, Oregon 97201-5398

Subj: Intergovernmental Project Review

Dear Mr. Turpel:

Enclosed, in conformance with Federal Executive Order 12372 and State of Oregon Administrative Rule 120.30.000 - 120.30.030, are six (6) copies of a grant application entitled "Community Partnerships - A Community Policing Model for Drug Demand Reduction", for your review. Should you have any questions, please call me at 796-6849.

Sincerely,

Dennis Rocek, Manager  
Grants & Contracts Compliance

Bureau of Administrative Services  
Ron S. Bergman, Acting Director  
1120 S.W. Fifth Avenue, Room 1250  
Portland, Oregon 97204  
(503) 796-5288

Bureau of Financial Planning  
Tim Grewe, Director  
1120 S.W. Fifth Avenue, Room 1250  
Portland, Oregon 97204  
(503) 796-5288

Urban Services Program  
Susan J. McPherson Daluddung, Manager  
1120 S.W. Fifth Avenue, Room 1250  
Portland, Oregon 97204  
(503) 796-5288

Affirmative Action Program  
Karen Alvarado, Manager  
1220 S.W. Fifth Avenue, Room 104  
Portland, Oregon 97204  
(503) 248-4164

ORDINANCE NO. **163212**

\*Application to the Bureau of Justice Administration for a grant for \$479,635 titled "Community Partnerships - A Community Policing Model for Drug Demand Reduction" (Ordinance).

The City of Portland ordains:

Section 1. The Council finds:

1. The Bureau of Justice Administration has grant funds available for innovative community based strategies for reducing crime.
2. Due to the grant deadline requirements and a lack of a Council quorum, the grant application was submitted on June 18, 1990.
3. The Portland Police Bureau grant proposes funding for four community partnership strategies:
  - a. Develop computer linkage technology designed to promote better information exchange and partnership between community drug crime prevention efforts, law enforcement, and other service providers.
  - b. Use the Landlord Training Program and related methods to reach citizen groups who control or manage properties where drug activity is most likely to become rooted.
  - c. Provide outreach, education, and positive role model development for at-risk youth through two programs - the Police Activities League and the House of Umoja.
  - d. Test available demand reduction tools through the Iris Court Community Policing Demonstration Project.
4. The City of Portland local support of \$309,214 is in the form of salary, benefits, and printing costs budgeted in the Bureau of Police, Community Policing Programs, for FY 90-91.

NOW, THEREFORE, the Council directs:

- a. The City Council ratifies the submission of the grant application by Mayor J. E. Bud Clark to the Bureau of Justice Assistance for a grant titled "Community Partnerships - A Community Policing Model for Drug Demand Reduction."
- b. The Mayor is authorized to provide such information and assurances as are required for the grant application.

**ORDINANCE No.**

- c. Expenditures under this grant are not authorized until the grant is approved, the Council has specifically appropriated funds, and the system of accountability has been established.

Section 2. The Council declares that an emergency exists because regulations governing grant funds require immediate application and delay in application may result in the loss of the opportunity to receive the grant; therefore, this ordinance shall be in force and effect from and after its passage by the Council.

Passed by the Council, **JUN 27 1990**

Mayor J.E. Bud Clark  
Beth Bown:kbr  
June 20, 1990  
compol.ord

**BARBARA CLARK**  
Auditor of the City of Portland  
By *Mary Hanagan* Deputy

1153

Agenda No.

ORDINANCE No. 163212

Title

\* Application to the Bureau of Justice Administration for a grant for \$479,635 titled "Community Partnerships - A Community Policing Model for Drug Demand Reduction" (Ordinance).

THE COMMISSIONERS VOTED AS FOLLOWS:		
	Yeas	Nays
BLUMENAUER	✓	
BOGLE		
KOCH	✓	
LINDBERG	✓	
CLARK	✓	

FOUR-FIFTHS AGENDA	
BLUMENAUER	
BOGLE	
KOCH	
LINDBERG	
CLARK	

INTRODUCED BY
Mayor J. E. Bud Clark

NOTED BY THE COMMISSIONER
Affairs
Finance and Administration <i>J. E. Bud Clark</i>
Safety
Utilities
Works

BUREAU APPROVAL
Bureau:
Bureau of Police
Prepared By: Capt. Tom Potter 06/20/90
Date:
Budget Impact Review:
<input type="checkbox"/> Completed <input type="checkbox"/> Not required
Bureau Head <i>Richard D. Walker</i>
Chief Richard D. Walker

AGENDA
Consent
Regular

NOTED BY
City Attorney
City Auditor
City Engineer

Filed JUN 22 1990

BARBARA CLARK Auditor of the CITY OF PORTLAND

By *[Signature]* Deputy